



# Northern Indiana Historical Power Association

www.nihpa.org

nihpamembership@yahoo.com

## 47<sup>TH</sup> Annual Fall Harvest Festival

Sunset Hill Farm County Park ~ September 22, 23, 24, 2023 ~ Daily 9 to 5

# NIHPA MARKETPLACE VENDOR APPLICATION

\*\*\* APPLICATION DEADLINE: SEPTEMBER 1, 2023 \*\*\*

**\$45.00 - Outdoor** (three day reservation)  
10' x 20' outdoor spaces

**\$60.00 - Barn** (three day reservation)  
3-sided open shed space  
limited sites available  
**\*FIRST COME / FIRST SERVED**

**Occupancy Booth will be occupied:**  
 Friday  Saturday  Sunday

**\$15.00 – Club Membership**  
~ OR ~ (choose one)

**Proof of Liability Insurance**

**\$20.00 – Campground site requested**  
Limited primitive sites available in campground  
All campers / tents must be registered.  
\*No camping available in market site

**\$20.00 – Golfcart permit**  
This includes ATV's, Side by Sides, etc.  
All carts must be registered.

- ❖ Festival date / time: **September 22, 23, 24, 2023** ~ Daily 9am to 5pm (rain or shine)
- ❖ Proof of Liability Insurance ~OR~ club membership (\$15) is required.
- ❖ Festival committee reserves the right to change space assignments as necessary. Festival chairperson will assign all spaces and have final authority over disputes.
- ❖ Applications received after the deadline will be accepted at the discretion of the festival committee.
- ❖ **NO REFUNDS WILL BE ISSUED FOR NO-SHOWS**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Business/Booth Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Referred by: \_\_\_\_\_

Briefly describe goods to be sold: \_\_\_\_\_

Please complete this form and mail along with check or money order payable to:  
**NIHPA, P.O. Box 2803, Chesterton, IN 46304**

## VENDOR APPLICATION PROCESS / VENDOR RULES & REGULATIONS

### **Application Process:**

All vendor applications MUST be accompanied with payment of the club membership fee (\$15) ~OR~ a copy of proof of liability insurance coverage. Festival committee reserves the right to reject any application. **NO REFUNDS WILL BE ISSUED FOR NO-SHOWS.**

**Application Deadline:** The vendor application **deadline is September 1, 2023.** Applications received after the deadline will be accepted at the discretion of the festival committee.

**Application Selection:** The festival committee reserves the right to reject any application. Space assignments and location preferences are not guaranteed. The festival committee reserves the right to modify space assignments as necessary. The festival chairperson will assign all spaces and have final authority over disputes.

**Vendor Setup:** Spaces are accessible for setup **after 8:30am on Thursday, September 21, 2023.** There will be no early arrivals and no early camping without prior approval of the NIHPA MARKETPLACE chairperson. Vendors are responsible for their own tents, tables, and displays. Vendors are responsible for leaving a clean area at each closing. NIHPA takes reasonable precautions for the safety of spaces but will not be responsible for vandalism, theft, or destruction by other means. Security detail is onsite at night.

**Vending Restrictions:** **NO** food or drink is to be sold in the NIHPA MARKETPLACE area. The exception is raw or jarred products. Otherwise, vendors will apply as food concession vendors and assuming the associated charges. **NO** firearms, potentially harmful weapons, alcohol, drugs, or objectionable material is permitted on premises or for sale in the NIHPA MARKETPLACE area. Festival Committee has full rights to prohibit the display or sale of any item(s).

**Vendor Parking:** There is designated parking for all vendors. The area accommodates all NIHPA MARKETPLACE vendors, as well as, food concession vendors. Parking permits will be supplied. All vehicles must remain in the parking area between 9am to 5pm each day unless special arrangements are made at the NIHPA booth.

**Vendor Camping:** There are a limited number of vendor camping sites available. Please indicate your need by checking the box on the application. No camping will be allowed in the market area.

**Vendor Liability:** Vendor takes full responsibility of liability for any item(s) being displayed or sold, or any subsequent acts. Vendor agrees to protect NIHPA from any liability resulting from Vendor's merchandise or actions.

**Confirmation Letters will be mailed upon approval of vendor application.**

**Questions:** Contact Deb Armstrong 219-395-4006 cell [nihpamembership@yahoo.com](mailto:nihpamembership@yahoo.com)

I \_\_\_\_\_ have read and agree to abide by all rules and regulations listed above including **Vendor Liability.** \_\_\_\_\_ **Date**